

Report to: **South Hams Executive**
Date: **29th June 2017**
Title: **Pay & Display Charges Review**
Portfolio Area: **Environment Services**
Wards Affected: **All**
Relevant Scrutiny Committee:

Urgent Decision: **N** Approval and clearance obtained: **Y**

Date next steps can be taken: **After full Council on 27 July 2017**

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Recommendations:

1. That the Executive recommends to Council that Pay & Display charges be amended in accordance with Appendix 1, following consultation with local communities.
2. That the Executive agrees the public consultation in respect of the revised Pay & Display charges taking place ahead of the Council meeting.

1. Executive summary

- 1.1 This report requests that Members consider the recommendation to amend Pay & Display charges in accordance with the schedule at Appendix 1.

2. Background

- 2.1 As Members will be aware, South Hams District Council has a 'Community Led Parking Charges' policy, which allows for local Town and Parish Council, plus other stakeholders in each area, to work with the District Council in making recommendations about parking charges. This enables parking charges to be designed to meet the needs of individual communities.
- 2.2 Following the Council resolution to increase the overall Pay & Display income across the District by 2%, officers have been

engaging with Town and Parish Councils, and stakeholders, in order to carry out the review in accordance with each community's needs.

3. Outcomes/outputs

- 3.1 Details of the requirements made by each community are included in the schedule of revised Pay & Display charges.
- 3.2 It is requested that the public consultation in respect of the reviewed charges takes place ahead of the Council meeting, to ensure that the new tariffs are in place as soon as possible.

4. Options available and consideration of risk

- 4.1 Should the recommendation above be resolved, they will be the subject of a 21-day consultation period, which customers will be alerted to by a notice in the local press and on the Council's website, together with notices in all affected car parks. This will allow customers to object to the proposals, should they wish to do so. If a large number of objections is received, the matter will be referred to the Executive for further consideration.

5. Implications

Implications	Relevant to proposals Y/N	Details and proposed measures to address
Legal/Governance		<p>The Council has power to provide off-street parking under the Road Traffic Regulation Act 1984 (as amended).</p> <p>The Council has the power to deal with the provision, management and control of car parks.</p> <p>The Council has the powers to provide this service under the General Powers of Competence in the Localism Act 2011.</p>
Financial		<p>The consultation exercise will cost approximately £600 to advertise, which will be funded by the Car Parks budget.</p> <p>The modelling has been undertaken which demonstrates that the proposed Pay & Display charges will generate an additional 2% income for the District Council.</p>
Risk		<p>That anticipated income levels will not be reached – to mitigate this risk, income levels will be closely monitored and, if necessary, further amendments</p>

		will be made. However, this is considered to be a very low risk.
Comprehensive Impact Assessment Implications		
Equality and Diversity		A comprehensive impact assessment has been completed in respect of this matter which shows that there are no groups of customers which are adversely affected more than others.
Safeguarding		No implications.
Community Safety, Crime and Disorder		No potential positive or negative impact on crime and disorder reduction.
Health, Safety and Wellbeing		No implications.
Other implications		None.

Supporting Information

Approval and clearance of report

Process checklist	Completed
Portfolio Holder briefed	Yes/No
SLT Rep briefed	Yes/No
Relevant Exec Director sign off (draft)	Yes/No
Data protection issues considered	Yes/No
If exempt information, public (part 1) report also drafted. (Cabinet/Scrutiny)	Yes/No